

March 2019

## **TEACHER'S - JOB DESCRIPTION**

### **ROLE**

To carry out the main duties of a school teacher as set out in the current School Teacher's Pay and Conditions document.

### **DUTIES**

- To take responsibility for the education and welfare of a class of pupils having due regard to the aims and policies of the school.
- To share in the joint responsibility for the well-being and good discipline of all pupils.
- To form and maintain relationships with pupils, staff, parents and the community.
- To create a stimulating, well organised and attractive teaching and learning environment.
- To work co-operatively as part of a staff team.
- To plan, prepare and deliver work that is relevant to the age, ability and needs of all pupils in your charge.
- Maintain a high standard of teaching and learning.
- To monitor and assess children's work and keep appropriate records.
- To mark children's work effectively.
- To attend staff meetings, consultation meetings and other meetings as appropriate.
- To co-operate and liaise with other professionals and colleagues from other agencies.
- To undertake necessary training through the staff development programme.
- To participate fully in the school performance management cycle.
- To support and contribute to the schools responsibility for safeguarding children.
- To support the school in the wider community
- To contribute towards the extra-curricular activities offered to pupils where possible